

Job ID:	298DJ
Job Title:	Project Manager
Degree Requirements:	Bachelor's degree preferred but not required
Years of Experience:	Minimum of two years related experience
Type of Position:	Direct Hire
Location:	Metro Atlanta
Salary Range:	TBD
Travel Required:	Minimal

Short Description

We are searching for a Project Manager that has experience in the sign manufacturing and customer service industry. This position requires a multifunctional person who can manage projects by representing customers and the company. The project Manager will plan, schedule, manage, and execute customer signage projects and architectural fabrications. The project manager will work with customers and represent the company regarding drawings, plans, scope changes, and contingencies plans as needed.

MUST HAVE REQUIREMENTS for this position are:

Ability to develop and implement programs ideas for projects

Required to plan, schedule, manage, and execute projects and architectural fabrications

Represent the company while working with client in discovering the client's needs and expectations

Oversee all parts of projects including permitting, drawings, scheduling and tracking of work and work orders, scope of work, and other duties related to projects

Provide assistance with quality control

Positively promote client's vision and team's involvement through completion of project

Conduct post-project evaluation and prepare final reports for management and funders

PLUSSES in this position are:

Previous Project Management work experience

Analytical skills

Willingness to continuously learn

Use of hardware and software technology to product and project installation

Problem solving skills

Project management skills

Customer service skills

Communication skills including conflict resolution skills

Sales skills

If you meet these requirements and wish to be considered for this position, send your résumé to us in a Word document at [Resumes AT PinnaclePlacementGroup.com](mailto:Resumes@PinnaclePlacementGroup.com) mentioning the **Job ID** and the **Job Title** in the subject line of your email.

In your email or cover letter, please provide us a short narrative detailing your experience and expertise as it applies to this position. Also, please provide us with your *MINIMUM* salary requirements.

KEY WORDS

Project manager, CAD, spreadsheet, production drawing, sales, signage permitting, banners, billboards, murals, street signs, digital displays, electronic displays, Wagner Electric Sign Company, Daktronics, Stewart Signs, EBSCO Industries, alphagraphics, watchfire signs