

**Job ID:** DJ110712A  
**Job Title:** I & E Maintenance Supervisor  
**Degree Requirements:** BS in Engineering or High School Diploma with Work Experience  
**Years of Experience:** 10 or more  
**Type of Position:** Direct Hire  
**Location:** NW Louisiana  
**Salary Range:** \$85K - \$100K D.O.E.  
**Travel Required:** <15%

Our NW Louisiana client has an **IMMEDIATE OPENING** for an I & E Maintenance Supervisor to manage and supervise maintenance personnel to maintain equipment used in the safe refinery operation. Reporting to the Refinery's Maintenance Manager, you will have the responsibility of scheduling and managing work and providing experience and knowledge to employees ensuring that all I & E projects are completed in a safe and economical manner. A relocation package is available for this position.

The **MUST HAVE ITEMS** for this position are:

- \* Prior Refinery Experience
- \* Minimum of High School Diploma or equivalent
- \* 10 or more years technical or craft experience ( hands on ) in IE equipment in Refining, Chemical, or related Industrial fields and strong exposure to maintenance principles & practices
- \* Have a minimum of 3 years demonstrated success in positions of progressive supervisory responsibility
- \* Be flexible & willing to work rotating shifts as needed - including overtime and nights / weekend callouts
- \* Have excellent communication skills, including oral, written, as well as electronic
- \* Extensive working knowledge of field maintenance processes in Instrumentation, Analyzers, Electrical & other IE equipment in an industrial environment
- \* Be able to manage many activities & tasks with little direction & oversight
- \* Knowledge of root cause analysis
- \* Very strong troubleshooting capability
- \* Proven safety experience / training & leadership in oil & gas operations ( confined space, lock out tag out, hot work, safe work permits, personal protective equipment )
- \* Have ability to read engineering drawings related to all site Instruments, Analyzers, & Electrical equipment including electrical one line drawings & control system schematics
- \* Have a working knowledge of functions & design / operation of plant instruments & electrical equipment, process and products
- \* Demonstrated technical expertise in field instrumentation including temperature, pressure, level, flow, & other field devices
- \* Knowledge & background in electrical power distribution maintenance ( large electric motors, switchgear, transformers, and medium (15KV) / low voltage industrial equipment )

**PLUSSES** in this position are:

- \* Bachelor's Degree in Engineering ( Instrumentation, Electrical, or related field )
- \* Post-graduate work experience in an industrial setting with relevant supervisory experience
- \* Working knowledge of DCS and PLC systems
- \* Experience in process analyzers

Reporting to the Refinery Maintenance Manager, the **RESPONSIBILITIES** include but are not limited to:

- \* Scheduling & managing work
- \* Providing experience & knowledge to employees
- \* Ensure that all I & E projects are completed in a safe & economical manner
- \* Plan and execute maintenance tasks achieving high equipment uptime & integrity
- \* Efficient utilization of the MMS ( Maintenance Management System ) { timely close out of work orders, updating of maintenance task routine, generation of reports, etc. }
- \* Complete IE engineering projects as directed interfacing with refinery IE constructors
- \* Direct major equipment repairs ( select & follow work in repair shops, select & supervise contractors &

Vendors )

- \* Establish the performance standards for maintenance utilizing Key Performance Indicators ( KPI's )
- \* Interpret Process Flow Diagrams and Process System Piping and Instrumentation Drawings ( P&IDs )
- \* Troubleshoot quality & process problems in collaboration with Production Engineers, Process Engineers, Quality Engineers

If you meet these requirements and wish to be considered for this position, send your résumé to us in a Word document at [Resumes@PinnaclePlacementGroup.com](mailto:Resumes@PinnaclePlacementGroup.com) mentioning the **Job ID** and the **Job Title** in the subject line of your email.

**In your email or cover letter, please provide us a short narrative detailing your experience and expertise as it applies to this position. Also, please provide us with your MINIMUM salary requirements.**

**KEY WORDS:** Refinery, I&E, I & E, Maintenance Supervisor, Chemical, Confined Space, Lock Out, Tag Out, Hot Work, Safe Work Permits, Personal Protective Equipment, KPI, P & ID, P&ID, MMS, Maintenance Management System, Equipment Uptime, Equipment Integrity