

JobID: PF894
Position Title: Energy Project Manager
Location: Cincinnati, OH Area (Relocation Assistance is Budgeted)
Salary Range: \$75K - \$95K
Degree Requirements: Bachelors Degree, Mechanical Engineering
Years of Experience: 5 – 10
Type of Position; Direct Hire

Primary responsibilities for this position are:

- Actively network to develop relationships with personnel and organizations within the energy management industry leading to business opportunities that are aligned with company's growth strategies.
- Participate in energy-related sales calls and meetings. Assist with identifying, cultivating and securing business.
- Assess customers' needs and assist delivery staff to scope energy-related projects, prepare consulting proposals, project plans, and project reports.
- Manage energy assessment contractors and energy management related projects.
- Perform small-scale energy audits using data logging equipment and draft related reports.
- Build and maintain the confidence of client organizations by exposing and educating them on best management practices and modern technologies and their uses. Prepare and present briefings and reports to top management personnel at client companies.
- Establish and control project budgets. Ensure projects are on schedule and meet customer expectations. Consult with Leadership and other team members to resolve any problems or to discuss progress of projects. Assess results of completed client engagements and recommend effective improvements in methods or course materials. Provide timely internal reports to management (timecards, monthly project reports, and quarterly reports).
- Develop, motivate, and/or advise other company staff assigned to the energy management consulting practice to ensure that company's goals and objectives are achieved.
- Represent company in appropriate meetings, presentations, and organizations. Participate in external technical activities to effectively and professionally enhance and market company activities.

Required and Preferred skills for this position are:

- BSME with 5-10 years of energy management delivery experience, preferably in a consulting environment.
- Proficiency in software applications such as MS Office.
- Certified Energy Manager (CEM) is preferred.
- Leadership in Energy and Environmental Design (LEED) certification is preferred.
- Experience in Visio, AutoCAD, simulation tools, database applications are preferred.

Keywords: LEED, certified energy manager, CEM, consultant, energy audits, autocad, visio, simulation tool, project manager, project engineer, MS Project, MS Office

If you meet these requirements and wish to be considered for this position, send your résumé to us using Word 97 -2003 at Resumes@PinnaclePlacementGroup.com mentioning the **Job ID** and the **Job Title** in the subject line of your email. **In your email please provide us a short narrative detailing your experience and expertise as it applies to this position.**