

Job ID: **RK90310C**
Job Title: Project Manager—2 Positions
Degree Requirements: Bachelor's Degree Civil, Mechanical, Construction Engineering Management or Equivalent Experience
Years of Experience: 15+
Type of Position: Direct Hire
Location: Field Based Depending on the Project
Salary Range: D. O. E.
Travel Required: Up to 50%, Possibly Long Term Temporary Relocation

IMMEDIATE NEED for 2 Construction Project Managers who have a Bachelor's degree in an applicable Civil, Mechanical, Construction Engineering Management with 15+ years work experience in the area of heavy industrial, infrastructure, and commercial buildings construction. The company offers an excellent benefit program that includes medical, dental, Rx, vision, life, AD & D, disability, 4 weeks of paid vacation, FlexAccount, 401(k), stock ownership and more.

The **MUST HAVE** items for this position are:

- Bachelor's degree in Civil, Mechanical, Construction Engineering Management from an accredited college or university or Equivalent Experience
- 15+ years verifiable experience managing construction projects in an EPC, Construction, or Construction Management setting in petro-chemical, chemical, power generation, oil, gas, minerals, or mining
- A thorough knowledge of contract documents, materials, equipment utilization, scheduling systems, productivity analysis, construction operations, & cash flow procedures
- Be able to relocate depending on the project locations
- Proficient management, leadership, business & technical skills & abilities

The **RESPONSIBILITIES** of this position include but are not limited to:

- Administration & execution of assigned projects in a safe, profitable and timely manner—you may be assigned more than one project which carry different complexity and value
- Work in a manner consistent with the highest standards of quality and integrity
- Establish & maintain professional working relationships with owners, architects, engineers, subcontractors & suppliers
- As requested, participate in marketing, estimating, project pursuit & contract negotiation phases assigned projects
- Ensure Project Safety Rules & Regulations are followed for the execution of a safe project
- Manage staff establishing & communicating performance expectations, providing positive & constructive feedback
- Determine training & development needs
- Conduct on-the-job training
- Conduct Performance & Career Development Reviews
- Makes or oversees hiring, discipline, termination decisions
- Review estimates with attention to
 - Adherence to cost control system
 - Equipment requirements and utilization
 - Constructability
 - Formwork
 - Materials & Manpower
- Manage orderly & timely transition of projects from Estimating to the Field (project review meetings, review of contract requirements, general conditions, schedules, budgets, subcontracts & purchase order agreements)
- Coordinates the means and methods required for the successful & profitable execution of the work
- Review and monitor manpower, equipment and material resources
- Analyze & approve CPM schedules monthly

- Ensure multiple levels of detailed schedules that are prepared & distributed to support project schedules
- Oversee preparation of the monthly progress report in coordination with the Project Superintendent and Project Engineer
- Uses available reports to manage costs & prepare accurate cost projections
- Review & execute all change orders, supplements & cost control budget adjustments
- Review & manage procurement schedules coordinating with the district procurement department
- Manage all billings insuring timely submission of payment applications & receipt of payments from the owner in order to maintain a positive cash flow position
- Manages the overall payment process with the subcontractors & corporate Administration Department
- Manage execution of purchase order agreements & subcontracts with respect to insurance certificates, bonds, and the appropriate lien waivers
- Complete close out requirements & punch lists in a timely manner
- Handle warranty call backs quickly to maintain owner / client relationships
- Provide feedback to estimators for use in future bidding or negotiations

KEY WORDS: construction, power plant, power generation, chemical plant, OSHA, safety, EPC, construction management, petro-chemical, chemical, oil, gas, minerals, mining, project manager, project management, RFI, shop drawings, environmental reports, BS Civil Engineering, BS Mechanical Engineering, BS Construction Engineering, BS Construction Management, Construction Management, CPM, scheduling, purchase orders, punch list, close out requirements, lien waivers, progress reports, Project Manager, Project Superintendent, Project Manager

If you meet these requirements and wish to be considered for this position, send your résumé to us using Word 97 -2003 at Resumes@PinnaclePlacementGroup.com mentioning the **Job ID** and the **Job Title** in the subject line of your email. **In your email please provide us a short narrative detailing your experience and expertise as it applies to this position.**