

**Job ID:** SB061011A  
**Job Title:** Engineering Project Manager  
**Degree Requirements:** BS in an Engineering Discipline  
**Years of Experience:** 10 years Project / Project Management - Concept to Start-Up  
**Type of Position:** Direct Hire  
**Location:** Houston, TX Area  
**Salary Range:** \$115K – \$120K D.O.E.  
**Travel Required:** 20% - 25%

Our Houston, TX area based client has an **IMMEDIATE OPENING** for an Engineering Project Manager who has a Bachelors degree in an Engineering discipline { Mechanical, Civil, Petroleum, Electrical, etc. } and a minimum of 10 years Project / Project Management - Concept to Start-Up. Relocation assistance is budgeted for this position.

The **MUST HAVE REQUIREMENTS** of this position are:

- Bachelors Degree is an Engineering discipline
- Minimum of 10 years Project / Project Management from Concept to Start-Up
- Proven, successful track record of managing for projects \$75 million or more
- Ability to travel 20% - 25%
- Ability to multi-task; perform highly detailed work under changing, intensive deadlines
- Excellent written & verbal communications skills
- Literacy using programs such as Microsoft Word, Excel, Access, Projects, & Outlook

**PLUSSES** in this position are:

- Pipeline / terminalling project or operational experience
- Experience with a pipeline operating company

Working in the Operations & Engineering department, the **RESPONSIBILITIES** of this position include but are not limited to:

- Manage a full range of project activities { Conception, Planning, Design, Construction, Start-Up, Commissioning, Transfer to Operations }
- Manage Engineering & Design consultants, Contract Negotiation, Monitor & Control Project Costs, to bring projects in on schedule & within budget
- Participation in negotiation of development contracts
- Revise design & construction standards improving methods, procedures & practices
- Participation in Commercial Development Groups { facility planning, pipeline projects, project scope, construction cost }
- Project review for sound engineering principles { concepts, costs, schedules }
- Initiate, review, monitor Project Change Orders
- Prepare, monitor, administer budgets & schedules { project execution, scope, schedule, budget, completion }
- Provide engineering services to various locations in regard to technical matters relative to cost reductions, economic evaluations, design of operating equipment, & layout
- Manage full-time & contractors to develop & review engineering reports, designs, drawings, specifications
- Field Project review
- Prepare, administer and monitor project budgets and schedules
- Utilize project controls to thoroughly manage project execution, scope, schedule, budget, and completion
- Manage & be accountable for the project team and project deliverables
- Resolve design & construction conflicts
- Develop reports, letters and memoranda regarding project issues for both internal & external distribution
- Prepare periodic project status reports

- Ensure the maintenance of detailed records of project activities
- Analyze and solve complex problems

If you meet these requirements and wish to be considered for this position, send your résumé to us using Word 97 -2003 at [Resumes@PinnaclePlacementGroup.com](mailto:Resumes@PinnaclePlacementGroup.com) mentioning the **Job ID** and the **Job Title** in the subject line of your email.

**In your email or cover letter, please provide us a short narrative detailing your experience and expertise as it applies to this position.**

**KEY WORDS:** oil, gas, pipeline, terminals, project manager, PMP, project management, construction, concept, start-up, planning, design, commissioning, transfer to operations, TX